



Job Title: Machine Operator
Reports to: Plant Manager, Lead Shift Supervisor or Shift Supervisor
Direct reports: N/A

Position Overview

The Machine Operator will run molding machines and secondary operations as required while maintaining and confirming the quality of our products.

Position Responsibilities/Essential Functions

- Safety is everyone's responsibility
- Visually inspect and assemble parts to quality specifications, being aware of critical visual and dimensional defects and determine acceptability of the parts, based on customer specifications
- Ensure accurate packaging and traceability of product, including the correct labeling and accurate part count
- Communicate with supervisor/lead operator regarding any unacceptable parts, malfunctions of the production process within their workstation, or safety issues
- Utilize route sheets and work instructions to ensure parts meet both customer and internal requirements
- Remove parts from injection molding machines during gate tended operations
- Make use of auxiliary equipment to aid in the assembly process. Examples: sonic welders, heat sealers/shrink wrappers, and granulators
- Perform routine cleaning of machines and work areas
- Account for and record production and scrap counts
- Follow all HACCP (Hazard and Critical Control Points) and GMP (Good Manufacturing Practices)
- Expected to be available for work in both the Somers or Ellington production facilities. Job location may be shifted daily or weekly to meet production needs
- Regular, on-time attendance at work is an essential function of every job at Dymotek
- Support the organization's needs in various functions

Minimum Qualifications/Skills

- Personal core values that align with Dymotek's core values of living Dymotegrity, taking ownership, respectfully speaking your mind and possessing a passion for winning
- Ability to work independently
- Ability to speak, read, and write the English language
- Initiative, attention to detail, and the ability to work as a team player
- Possession of basic math skills
- Good motor skills
- Ability to lift an average of 20 cartons per day with a maximum weight of 50 pounds each
- Must be able to stand for 8-12 hours while turning, twisting, reaching, pulling, pushing, clutching, placing and lifting up to 50 lbs.

Highly Desirable

- ISO 9001/13485 knowledge
- Working knowledge of SmartSheet and IQMS
- Prior manufacturing experience

Additional Requirements

- You are not expected to respond to emails after hours. If an emergency arises, and you are asked to respond, you will compensated
- Flexibility to work outside regular business hours to accomplish tasks
- Refer to ‘Document/Job Function Matrix’ (a cross reference of all ISO documents with job titles) for specific documents related to their job positions
- All employees are responsible for knowing the Quality Policy Statement, how their job supports the statement and quality objectives
- All employees are responsible for product identification
- All employees are responsible for supporting both facilities

Employment Classifications

- Direct, Dept. 400
- Hourly
- Regular full-time
- Job level – 3

Signatures below constitute understanding of the requirements, essential functions and duties of the position.

_____ Manager/Supervisor Signature	_____ Date
_____ Human Resources Signature	_____ Date
_____ Employee Signature	_____ Date
_____ Employee Name (please print)	